

Instructions

All withholding agents must submit a completed Verified Summary of Payments Report (VSP) by February 15, 2020.

Original or Amended VSP: Check the box below if you are submitting an original or amended report. If amending, please include an explanation of changes.

Due Date: 2019 Iowa Withholding Annual VSP Report is due February 15, 2020.

Permit number: Enter the State issued withholding permit number.

Legal Name and Address: If you are an individual, enter your full legal name and address.

Doing Business As (DBA): If you are a business, enter your legal registered name and address.

Line 1. Total Iowa withholding on W-2s/1099s/K-1s: Enter the combined total of Iowa withholding on W-2s, 1099s, and K-1s.

Line 2. Credits: Enter the total for New Jobs Credit, Supplemental New Jobs Credit, Accelerated Career Education Credit, and Targeted Jobs Credit.

Line 3. Withholding payments made for filing year 2019: Enter the amount of tax withheld and remitted for calendar year 2019. Do not include any penalty or interest.

Line 4. Total amount withheld: Add the amounts on lines 2 and 3. The total should equal the amount on line 1. If the amounts on lines 1 and 4 are not the same, include an explanation of the difference. To adjust for an underpayment or overpayment, you must file an Amended Withholding Quarterly Return for each quarter in which a discrepancy exists.

Signature of Withholding Agent: The person signing the return must be the individual responsible for withholding and remitting withholding taxes and can be held personally liable for unpaid taxes. The return must be signed and dated to be complete.

How to file: File this report online through eFile & Pay at <https://tax.iowa.gov>, by telephone at 800-514-8296, or by mail to: Verified Summary of Payments Report, Iowa Department of Revenue, PO Box 10411, Des Moines IA 50306-0411.

For information on electronic filing of W-2s and 1099s with the Iowa Department of Revenue: see <https://tax.iowa.gov/electronic-filing-w-2-wage-statements-and-1099-information-returns>.

Questions? 515-281-3114, 800-367-3388, or idr@iowa.gov.

		2019 Iowa Withholding Annual VSP Report
		Original VSP <input type="checkbox"/>
		Amended VSP <input type="checkbox"/>
Permit Number: _____ Legal Name: _____ Doing business as(DBA): _____ Address: _____ City: _____ State: _____ ZIP: _____	1. Total Iowa withholding on W-2s/1099s/K-1s _____ .00 2. Credits _____ .00 3. Withholding payments made for filing year above..... _____ .00 4. Total of lines 2 and 3. (Should equal line 1) _____ .00	

Do not send a payment, 1099s, or W-2s with this form.

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this document, and, to the best of my knowledge and belief, it is true, correct, and complete.

Signature of Withholding Agent: _____ Date: _____

Daytime Phone Number: _____