

Instructions for Payment Vouchers

1. Complete using blue or black ink. Do not use gel pens on checks. **Do not staple.**
2. **Account number:** Enter your account number in the boxes provided below.
3. **Payment amount:** Enter dollars and cents. The two boxes separated to the right on the amount line are for cents. Do not enter any punctuation or symbols (for example ", or \$").
4. When paying by check, **make checks payable to** Iowa Department of Revenue.
5. Mail your payment with this voucher to:

Iowa Department of Revenue
PO Box 10471
Des Moines IA 50306-0471

----- cut here -----

Iowa Department of Revenue

Debt Payment Voucher

Print name: _____

(Last, first, MI)

Address: _____

City, state, ZIP: _____

Phone: _____

Account number:

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Payment amount:

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Mail to:

Iowa Department of Revenue
PO Box 10471
Des Moines IA 50306-0471

Make checks payable to:

Iowa Department of Revenue. When you pay by check, you authorize the Department of Revenue to convert your check to a one-time electronic banking transaction. 96-802 (07/09/2020)



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