



Iowa First-Time Homebuyer Account Holder and Designated Beneficiary Instructions

**Primary Account Holder(s) Information:**

Enter the name and SSN of the primary account holder. The account holder is the person who owns the bank account designated as a first-time homebuyer savings account. The account holder will also be the person eligible to receive Iowa income tax deductions for contributions made to the account during the tax year.

**Secondary Account Holder:** (Available only for married couples filing a joint Iowa individual income tax return). Enter the name and SSN of the spouse of the primary account holder. A secondary account holder must be the spouse of the primary account holder, and the two spouses must jointly own the account designated as a first-time homebuyer savings account. Only spouses who file joint Iowa income tax returns may be joint first-time homebuyer savings account holders. Married couples who file separately, or separately on a combined return, for Iowa income tax purposes are not eligible, and must open separate first-time homebuyer accounts if they wish to participate in the program.

**Account Information:** Enter the name of the financial institution in which the account was opened, the routing number, and the account number for the account. If you are unsure where to find the routing number and account number, contact your financial institution. A first-time homebuyer savings account must be an interest-bearing savings account opened at a state or federally chartered bank, savings and loan association, credit union, or trust company located in Iowa. Once designated as first-time homebuyer savings account, the account must be used only for that purpose.

**Date the Account was Opened:** Enter the date you opened the qualifying interest-bearing savings account you wish to designate as a first-time homebuyer savings account.

**Designated Beneficiary Information:** Enter the beneficiary's name and SSN. Each first-time homebuyer savings account may have only one designated beneficiary. A designated beneficiary must be an individual who qualifies as a first-time homebuyer. An account holder may also be the designated beneficiary of an account. An eligible individual may be the designated beneficiary of more than one account, but no account holder may establish more than one account for the same designated beneficiary.

**Change of Designated Beneficiary:** The account holder may change the designated beneficiary of a first-time homebuyer savings account at any time by completing this form and entering the new beneficiary's information in the spaces provided. All information required on the form must be provided in order for the Department to properly process the change. A change in beneficiary will not take effect until this form is submitted to the Department.

**Due Date:** This form, establishing the first-time homebuyer savings account, and designating the beneficiary for the account, may be submitted at any time after the account was opened, but must be submitted no later than April 30 (July 31 if the account was established in calendar year 2019) of the year immediately following the tax year in which the account was opened in order for the account to qualify as a first-time homebuyer savings account. **Note:** This form should be submitted separately from your income tax return or any other form or payment, unless otherwise directed by the Department.

Mail form to:  
Iowa Department of Revenue  
PO Box 1792  
Des Moines, IA 50306-1792