



## Brand Specific Report for the First Quarter 2014

March 28, 2014

### WHO MUST FILE:

- ALL Iowa Cigarette Distributors
- Any Iowa Tobacco Distributor who had purchases or sales of roll- your-own product in Iowa.
- **Failure to timely file this report will subject you to a penalty of \$200.00 or greater.**

### THIS REPORT IS NOW ONLINE:

- This fill-in version of this form is on the Department's Web site at this web address: [www.iowa.gov/tax/](http://www.iowa.gov/tax/)
- You will need Acrobat Reader to fill in this form. . If you use the free Adobe Reader Version 11 you can fill out this form and save it on your computer.
- Open the form and type in the information. The pages will total for you automatically.
- Print two copies, mail one copy to the Department - keep the other copy.
- There is not a way available yet to electronically file this form.

### OTHER WAYS TO FILE THIS REPORT:

- Use any computer-generated report; attach a copy to the Brand Specific Report.
- Fill in the distributor information at the top of the Brand Specific Report.
- You **MUST** combine your monthly reports for a quarterly total.
- Each brand **MUST** be listed separately with a quarterly total.
- If you fail to do any of the above, the report will be considered as incomplete and returned to the distributor for completion.

### WHO DOES NOT HAVE TO FILE THIS REPORT:

- Any Tobacco Distributor that does not sell roll-your-own product.
- If you start to sell any roll-your-own product (where you pay the tax directly to the state of Iowa), you must notify the Department and start filing the Brand Specific Report.

### ELECTRONIC INFORMATION SENT OUT BY THE CIGARETTE TOBACCO eList:

- Directory of Approved Brands
- Minimum Price List
- Sign up to receive Department news by e-mail at this web site:  
<http://elists.idrf.state.ia.us/scripts/wa.exe>

March 25, 2014

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HOW LONG ALL REPORTS MUST BE RETAINED:

- Cigarette and tobacco tax forms: three years.
- Brand Specific Reports: five years.

HOW TO CONTACT THE DEPARTMENT:

- You may send an email to this address: [Dawn.Johnson@iowa.gov](mailto:Dawn.Johnson@iowa.gov)
- You may call 515-281-8023.
- You may send a fax 515-281-3756.



# Brand Specific Report for Cigarette, Little Cigar and Roll-Your-Own Product with Iowa Tax Paid for ALL Manufacturers

Report for the Months of January through March 2014

Due Date: April 20, 2014

Penalty for first late-filed return: \$200

Permit No: \_\_\_\_\_

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. City, State, Zip: \_\_\_\_\_

4. E-mail: \_\_\_\_\_

MAIL THIS FORM TO:

Iowa Department of Revenue

PO Box 10472

Des Moines, IA 50306-0472

Telephone: 515/281-8023 Fax: 515/281-3756

## Brand specific manufacturer information for actual amount of product sold in Iowa

Please include all purchases of all brands of cigarettes, including little cigars and roll-your-own tobacco products sold in Iowa. This includes brands of signatories of the Master Settlement Agreement (Participating Manufacturers) and brands of all Non-Participating Manufacturers (NPM). Select only one type of product per page: cigarettes, little cigars or roll-your-own products. Identify this at the top of each page. Circle either (O) Original Participating, (S) Subsequent Participating or (N) Non-Participating for each manufacturer. Please check the National Association of Attorneys General Web site, www.naag.org, under tobacco settlement documents, for a list of all participating manufacturers and brand names.

**Brand Names:** Please list only one entry for all types of the same brand. Do not split out into Lights, Kings, 100's, Menthol, etc., for each brand.

**NOTE:** One total per brand per quarter is needed to be considered as complete. Incomplete reports will be sent back to the distributor for completion.

Please select type of product listed on THIS page (select only one):  Cigarettes  Little Cigars  Roll-Your-Own  
or  None - No Iowa Purchases or Sales of the above three products

Purchased from	Street address, city, state, zip and country	Manufacturer if different than purchased from	Type of Manufacturer	Brand	Number of sticks or ounces with IA tax paid
_____	_____	_____	O / S / N	_____	_____
_____	_____	_____	O / S / N	_____	_____
_____	_____	_____	O / S / N	_____	_____
_____	_____	_____	O / S / N	_____	_____
_____	_____	_____	O / S / N	_____	_____

MORE SPACES ARE AVAILABLE ON THE BACK SIDE OF THIS SHEET.

Prepared by: \_\_\_\_\_ Phone No: \_\_\_\_\_ Distributor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

