

Instructions

All withholding agents are required to submit a completed Verified Summary of Payments Report (VSP) by the last day of January.

Original or Amended VSP: Check the box below if you are submitting an original or amended report. If amending, please include an explanation of changes.

Due Date: 2017 Iowa Withholding Annual VSP Report is due January 31, 2018.

Federal Employer ID Number: Enter your Federal Employer Identification Number (FEIN). If a Temporary State Identification Number was assigned to you and you have since received an (FEIN) from the Internal Revenue Service, contact Taxpayer Services at the email address or phone number below.

Name and Address: Enter your full name and complete address.

Line 1. Total Iowa withholding on W-2s/1099s/K-1s: Enter the combined total of Iowa withholding on W-2s, 1099s, and K-1s.

Line 2. Credits: Enter the total for New Jobs Credit, Supplemental New Jobs Credit, Accelerated Career Education Credit, and Targeted Jobs Credit.

Line 3. Withholding payments made for filing year 2017: Enter the amount of tax withheld and remitted for calendar year 2017. Do not include any penalty or interest.

Line 4. Total amount withheld: Add the amounts on lines 2 and 3. The total should equal the amount on line 1. If the amounts on lines 1 and 4 are not the same, include an explanation of the difference. To adjust for an underpayment or overpayment, you must file an Amended Withholding Quarterly Return.

Signature of Withholding Agent: The person signing the return must be the individual responsible withholding and remitting withholding taxes and can be held personally liable for unpaid taxes. The return must be signed and dated to be complete.

How to file: File this report online through eFile & Pay at <https://tax.iowa.gov>, by telephone at 800-514-8296, or by mail to: Verified Summary of Payments Report, Iowa Department of Revenue, PO Box 10411, Des Moines IA 50306-0411.

For information on electronic filing of W-2s and 1099s with the Iowa Department of Revenue see <https://tax.iowa.gov/electronic-filing-w-2-wage-statements-and-1099-information-returns>. Do not mail any payment or copies of W-2s and 1099s with the VSP.

Questions about Iowa taxes - contact Taxpayer Services at 515-281-3114 or 800-367-3388, or emailing idr@iowa.gov.

2017 Iowa Withholding Annual VSP Report

Original VSP

Amended VSP

Employer ID Number _____

Name _____

Address _____

City _____ State _____ ZIP _____

Do not send a payment, 1099s, or W-2s with this form.

I declare that this report is correct and complete.

Signature of Withholding Agent _____ Date _____

Daytime Phone Number (____) _____

1. Total Iowa withholding on W-2s/1099s/K-1s		00
2. Credits		00
3. Withholding payments made for filing year above		00
4. Total of lines 2 and 3 (Should equal line 1)		00