

**This form is only used to request a one-time password reset for Withholding, Sales, Use, and Excise taxes.**

To update your eFile & Pay contact information or security questions, log into eFile & Pay and select "Change a Profile" on the main menu screen. To update the authorized partners, officers, or responsible parties, you can change a permit online through [Business Permit Registration](#) or complete the [Iowa Business Tax Change \(92-033\)](#) form on our website.

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**Business Information**

Business eFile Number (BEN): \_\_\_\_\_

Permit Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

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**Contact Information for Representative to be provided a one-time use, temporary password.**

Representative's Full Name: \_\_\_\_\_

Representative's Daytime Telephone Number: \_\_\_\_\_

Representative's Email Address: \_\_\_\_\_

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**Authorization**

By completing this form, you authorize the Iowa Department of Revenue to provide the representative listed above with a one-time use, temporary password. To be valid, the form must be signed by the owner, power of attorney, authorized partner, officer, or responsible party on record with the Department.

This request will not be honored if the form is incomplete or submitted with a signature of someone other than a Department recognized authorized individual.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit this form by email: [idr@iowa.gov](mailto:idr@iowa.gov)**